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Curriculum and Courses



Foundation (First year for all majors)

Foundation Curriculum

General Education Elective:
see page 73 for course descriptions

SEMESTER 1		<i>Credits</i>
FDC-140	Visualization/Representation	3
FDC-160	Light Color Design I	3
FDC-150	Space Form Process or	
FDC-180	Time and Movement*	3
HAD-111	Themes in Art and Culture I	3
HMS-101A	Intro to Literary and Critical Studies I	3
PHOT-105	Black and White Photography (Photo majors only)	3

SEMESTER 2		<i>Credits</i>
FDC-141	Visualization/ Representation/Concept	3
FDC-161	Light Color Design II	3
FDC-150	Space Form Process or	
FDC-180	Time and Movement*	3
HAD-112	Themes in Art and Culture II General Education Elective	3
PHOT-210	Digital Photography (Photo majors only)	3

* FDC-180 Time and Movement is required for all majors except for Photography majors.

Course Descriptions

Visualization / Representation FDC 140 | 3CR

In Foundation, drawing is the process of creating structures on the page that are analogies to structures both in the world and the imagination. The practice of drawing is a means of investigation to develop visual thinking and spatial and structural awareness. Students gain proficiency in the drawing process and develop analytical and expressive fluency in the language of the mark. Figure drawing is a critical practice to realize complex arrangements of parts as a unified whole with vitality, empathy and movement. In studio practice and extended projects students develop a range of abilities to visualize and communicate three-dimensional information on the two-dimensional surface.

Visualization / Representation / Concept

FDC 141 | 3CR
Visualization/Representation/Concept builds on and extends the concepts and skills of the first semester. Students learn to use value in conjunction with line to achieve a synthesis of form, space, composition, and content. Projects will increase in ambition and the development of concept will be addressed through increased emphasis on student agency, analysis, iteration, evaluation, and group critiques. The course is designed to address the range of formal issues, processes, and material practices students will encounter as they move into the more specialized areas in the school.

Space, Form, Process

FDC 150 | 3CR
Space, Form, and Process introduces the student to the fundamental principles and dynamics of the physical world. Students will work with a range of materials and develop an understanding of their character and appropriateness for particular solutions. The training of the eye [observation], mind [analysis] and hand [realization] will result in comprehension and sensitivity to the three-dimensional experience. Pragmatic application will provide context, connections and meaning. Project based learning will parallel cognition of fundamental principles. Students' work will demonstrate the ability to analyze and articulate principles, materials and relationships.

Light, Color, & Design Lab

FDC 160 | 3CR
In Light, Color, and Design Lab the student is immersed in the experience of light, sensitized to color and its attributes, and familiarized with the elements, principles, and process of design. Through a series of cumulative

and interwoven exercises, students explore how color and design are interlinked and apply this understanding to projects in a wide range of media. Skills and concepts mastered in this semester allow students to conceive and create work that applies color and design with purpose.

Light, Color, & Design Studio

FDC 161 | 3CR
Light Color, & Design Studio is a workshop to develop ideas independently and collaboratively through an extended studio process to create authentic new work that applies the elements, principles, and relationships of light, color, and design to communicate purpose and intent. LCD Studio follows and builds on the work of LCD Lab. Through applying their knowledge to new challenges, students grow in conceptual ability, visual awareness, initiative, and self-knowledge, informing their lives and their future studies.

Time and Movement

FDC 180 | 3CR
Time and Movement introduces the student to the fundamentals of ordering information in time. Students will create, acquire, manipulate, animate, choreograph, and distribute digital content across multiple platforms and outputs. The course begins with constructing the illusion of movement with sequences of still images and moves through various modes of filming and editing sound and moving images from the linear to the interactive. The student will learn the basic and fundamental principles of animation and motion design, digital photography and videography, sound design, and interactivity. Students will have a basic proficiency in the tools needed to create time-based work and will understand ideas of order and interaction. In a world where increasingly everything is moving and interactive, these skills and concepts are essential for all artists and designers.

B.F.A. in Art and Design Education

You will learn through studio work, group discussions, lectures, seminars, individual consultations and exposure to special exhibitions and the renowned collection of the Museum of Art.

Studio Core Concentrations: Communications Design, Drawing, Painting, Photography, Printmaking, Sculpture and Integrated Practices.

General Education Elective:
see page 73 for course descriptions

Art and Design Curriculum

SEMESTER 3 Credits

ADE-201	Youth in the City	3
	Studio Core	3
	Studio Core	3
	General Education Elective	3
	General Education Elective	3

SEMESTER 4 Credits

ADE-200	From Studio to Classroom	3
SS-391	Child and Adolescent Development	3
HMS-201A	Intro to Literary and Critical Studies II	3
	Studio Core	3
	Studio Core	3

Studio Core: Communications Design Credits

COMD-250	Typography & Info Design	3
COMD-241	Image as Communication	3
COMD-242	Process and Production	3

Studio Core: Drawing Credits

DRWG-205/211	Drawing I or Life Study I	3
DRWG-323	Drawing Materials and Methods	3
DRWG-206/212	Drawing II or Life Study II	3
	Painting or Printmaking Elective	3

Studio Core: Painting Credits

PTG-205	Painting I	3
PTG-206	Painting II	3
DRWG-205/211	Drawing I OR Life Study I	3
TECH-507	Painting Processes	3

Studio Core: Printmaking Credits

PRNT-205	Print I	3
	Printmaking Elective	3
	Printmaking Elective	3
	Drawing or Printmaking Elective	3

Studio Core: Photography Credits

PHOT-105	Black and White Photography	3
PHOT-210	Digital Photography	3
PHOT-211	Intermediate Digital Photography	3
PHOT-205	Sophomore Critique	3
PHOT-220	Large Format Photography	3

Studio Core: Sculpture Credits

SCU-205	Sculpture I	3
SCU-206	Sculpture II	3
TECH-519	Woodworking	3
TECH-507/527	Ceramics or Casting/Moldmaking	3
	Drawing, Painting, or Printmaking Elective	3

Course Descriptions Sophomore Courses

From Studio to Classroom

ADE 200 | 3CR

This course draws on each student's studio core and considers ways that artist-teachers can adapt studio competencies to an educational setting. Through fieldwork observations and research, students will identify the concepts, skills, techniques, materials and language specific to each studio core. Students then begin to adapt, translate, and make studio learning accessible for the diverse abilities and interests of individual learners and groups of learners. This course includes 25 hours of fieldwork in a K-12 setting. Students must leave one day free in their schedules for school visits.

Youth in the City

ADE 201 | 3CR

New York City's neighborhoods and institutions serve as a lens through which to examine how educators, social activists, artists, and policy makers frame, debate and negotiate racial, economic and social inequalities among the city's youth. The course challenges the deficit model approach to addressing inequality and in doing so questions assumptions about the purposes of education within the context of an ongoing struggle for democratic rights and opportunities. Through an institutional study of a school and its

neighborhood, students explore youth, family, and community assets, leadership and agency. Students analyze and synthesize evidence, take into account different viewpoints and perspectives, and apply their findings to professional practice.

Child and Adolescent Development SS 391 | 3CR

Theories of development from infancy through adolescence are critiqued through readings in psychology and literature, formal observations, and personal experiences. Learning and environmental factors such as gender, race, disability, and economics in the home, school, and community are included in the discussion. Students consider language acquisition and literacy development, sexuality, and cultural identity development.

Combined Degree B.F.A./M.S.

Art and Design Education Option

See the Pratt bulletin and graduate catalogue at pratt.edu/request for course descriptions.

Students have the option of pursuing a BFA/MS Degree in Art and Design Education at Pratt's main campus. By matriculating to the Pratt Brooklyn campus in your junior year and completing both degrees at Pratt, you can reduce the required time and cost in a program totaling 159 credits. Applications must be submitted to the department chair by February 1 of your junior year. Students in the B.F.A./M.S. program will not be awarded a B.F.A. degree nor recommended for certification until the program is completed and both degrees are awarded. Course work for the degrees can be completed in five years which may include summers. You will learn through studio work, group discussions, lectures, seminars, individual consultations and exposure to special exhibitions and the renowned collection of the Museum of Art.

B.F.A. in Communications Design

Communications Design Concentrations: Illustration, Graphic Design

General Education Elective:
see page 73 for course descriptions

Communications Design Curriculum

SEMESTER 3		Credits
COMD-240	Research, Analysis and Process	3
COMD-241	Image as Communication	3
COMD-242	Process and Production	3
HAD-365	History of Communications Design	3
	General Education Elective	3

SEMESTER 4		Credits
COMD-250	Typography and Information Design	3
COMD-251	Dynamic Imagery	3
COMD-252	Digital Prototyping	3
HMS-201A	Intro to Literary and Critical Studies II	3
	General Education Elective	3

Course Descriptions Sophomore Courses

Research, Analysis and Process COMD 240 | 3CR

This course introduces students to the research methodologies and processes that form the foundation of successful communications design. It demonstrates how communication design is shaped by the problem solving phases of learning, identifying, generating and implementation and how these methodologies can be applied to the understanding of audiences, organizing content, developing strategies, and defining purposes.

Image as Communication COMD 241 | 3CR

The Image as Communication course is an in-depth investigation into the use of the image as a tool for transmitting messages and telling stories. Students will explore the use of visual rhetoric, composition, editing, context, sequencing, scale and other design fundamentals, all in the service of a concept or narrative.

Process and Production

COMD 242 | 3CR

This course introduces students to the production process of print-based media. Through a number of weekly short assignments students will explore and apply a variety of both analog and digital processes and presentation techniques. These assignments will function as an introduction to a range of design tools using both traditional and emerging technologies. Students will be tasked to determine, step-by-step, how best to execute and present a design solution. In addition to professional standards in publication software, focus will be on demonstrating the potential of combining different tools and techniques into the designer's workflows.

Typography and Information Design

COMD 250 | 3CR

This course focuses on the analysis, management and representation of content in a way that fosters efficient and effective understanding, balanced with attractive or artistic expression. Using self-generated and existing content, students learn the basics of typography, information and interface design in both stand-alone visuals and dynamic, interactive documents. The roles of structure, hierarchy, layering, sequence, editing and navigation of information are explored. Study of the different ways to organize, represent and navigate content provide a thorough ground for advanced typographic, information and interface design as print pieces, websites, apps, map making, wayfinding systems, diagrams, charts and data graphics.

Dynamic Imagery

COMD 251 | 3CR

This course focuses on designing motion, animation and time-based experiences for Communications Design. This includes learning the fundamental skills of how to generate ideas in time, how to build a dramatic construction, and how to connect images in a narrative sequence. Through studio inquiry and problem-solving, students will learn the visual, conceptual, technical and creative strategies required to produce animations, motion graphics, moving typography, promotions and branding for the screen and for multimedia environments. Students will be encouraged to develop their individual creative ability and support this with a high level of technical skill.

Digital Prototyping

COMD 252 | 3CR

This course introduces students to the tools and production processes involved in the production of time-based and interactive media. Through hands-on lectures and the development of a series of short assignments, students will acquire the skills to naturally incorporate a variety of digital authoring tools and technologies into their workflows, exploring the properties and constraints of designing for digital media. Students will gain the ability to execute design solutions integrating time-based media, dynamic content and interactivity.

B.F.A. in Fine Arts

You will learn through studio work, group discussions, lectures, seminars, individual consultations and exposure to special exhibitions and the renowned collection of the Museum of Art.

Concentrations: Drawing, Jewelry, Painting, Printmaking, Sculpture and Integrated Practices

General Education Elective:
see page 73 for course descriptions

Fine Arts Curriculum by Concentration

FINE ARTS – DRAWING

SEMESTER 3

	<i>Credits</i>
DRWG-205 Drawing I	3
DRWG-211 Life Study	3
FAU-241 Fine Art Seminar	3
Painting or Printmaking Elective	3
General Education Elective	3

SEMESTER 4

	<i>Credits</i>
DRWG-206/212 Drawing II or Life Study II	3
DRWG-323 Drawing Materials and Methods	3
HMS-201A Intro to Literary and Critical Studies II	3
Sculpture, Jewelry, or	
3D TECH Elective	3
General Education Elective	3

FINE ARTS – JEWELRY

SEMESTER 3

	<i>Credits</i>
JWLR-205 Jewelry I	3
FAU-231 Ideation and Conceptualization for Jewelers	3
DRWG, PTG, PRNT, or SCU Elective	3
DRWG, PTG, PRNT, or SCU Elective	3
General Education Elective	3

SEMESTER 4

	<i>Credits</i>
JWLR-206 Jewelry II	3
TECH-223 Lost Wax Casting for Jewelry	3
JWLR-221 Persp. in Jewelry: CAD/CAM Technology	3
HMS-201A Intro to Literary and Critical Studies II	3
General Education Elective	3

FINE ARTS – PAINTING

SEMESTER 3

		<i>Credits</i>
PTG-205 Painting I		3
TECH-507 Painting Processes		3
FAU-241 Fine Art Seminar		3
Drawing or Printmaking Elective		3
General Education Elective		3

SEMESTER 4

		<i>Credits</i>
PTG-206 Painting II		3
HMS-201A Intro to Literary and Critical Studies II		3
Drawing or Printmaking Elective		3
Sculpture, Jewelry, or		
3D TECH Elective		3
General Education Elective		3

FINE ARTS – PRINTMAKING

SEMESTER 3

		<i>Credits</i>
PRNT-203 Intaglio		3
PRNT-212 Relief		3
FAU-241 Fine Art Seminar		3
Drawing or Painting Elective		3
General Education Elective		3

SEMESTER 4

		<i>Credits</i>
PRNT-205 Print I		3
PRNT-211 Silkscreen		3
HMS-201A Intro to Literary and Critical Studies II		3
Sculpture, Jewelry, or		
3D TECH Elective		3
General Education Elective		3

FINE ARTS – SCULPTURE AND INTEGRATED PRACTICES

SEMESTER 3

		<i>Credits</i>
SCU-205 Sculpture I		3
TECH-519 Woodworking I		3
FAU-241 Fine Art Seminar		3
Drawing, Painting, or		3
Printmaking Elective		3
General Education Elective		3

SEMESTER 4

		<i>Credits</i>
SCU-206 Sculpture II		3
TECH-509 Ceramics I		3
TECH-527 Casting and Moldmaking I		3
HMS-201A Intro to Literary and Critical Studies II		3
General Education Elective		3

Course Descriptions Sophomore Courses

Drawing I

DRWG 205 | 3CR

Drawing I focuses on multi-dimensional visualization and delineation as well as drawing as a process of perception and projection. Students are introduced to visual structures and concepts in their historical and contemporary contexts.

Drawing II

DRWG 206 | 3CR

In Drawing II Students continue to refine their skills in multi-dimensional visualization and Delineation and drawing as a process of perception and projection. The use of digital as well as traditional drawing tools will be explored. Students continue to investigate visual structures and concepts in their historical and contemporary contexts.

Life Study I

DRWG 211 | 3CR

In Life Study I, students study the human figure as expressing and reflecting concepts of nature. Approaches to the figure include formal structural analysis as well as the figure used as a medium itself, as an object of representation, and as the embodiment of human consciousness.

Life Study II

DRWG 212 | 3CR

In Life Study II, students continue to explore the human figure as expressing and reflecting concepts of nature. Approaches to the figure include formal structural analysis as well as the figure used as a medium itself, as an object of representation, and as the embodiment of human consciousness.

Drawing: Methods and Materials DRWG 323 | 3CR

Drawing Materials and Methods is required for drawing concentrators and covers the technical aspects of drawing media, including the chemistry of substrates and papers, tools, pigments, paints and finishes and their applications. The course will include discussions, lectures, demonstrations and research assignments.

Ideation and Conceptualization for Jewelers

FAU 231 | 3CR

This course will broaden the student's awareness of the object-based world while developing conceptual skills through exercises in observation, writing, collecting and presentation. Students will use drawing and rendering as a generative source and critical thinking tool in the design process to facilitate discussion.

Fine Arts Seminar I

FAU 241 | 3CR

The Fine Arts Seminars explore ideas and issues related to the Fine Arts curriculum and professional practice. They address concerns of the studio arising from the social, historical and intellectual conditions of the time. These concerns are formal and philosophical as well as practical. Class discussions cover topics such as events, personalities, exhibitions, writings of artists and critics, values and studio practice. The Fine Arts seminars are required coursework from the sophomore through the senior years.

Jewelry I

JWLR 205 | 3CR

This fundamental course is an introduction to basic direct metal fabrication techniques used to create small scale, wearable objects using non-ferrous metals. Design development is addressed as an extension of studio work with special attention paid to issues relating to scale.

Jewelry II

JWLR 206 | 3CR

This course builds upon the skills developed in Jewelry I. Students learn advanced direct metal fabrication techniques suitable for building small-scale, wearable objects with volume and depth. Precision and craftsmanship are emphasized as students integrate design concepts addressing scale and wearability with more complex techniques.

Perspectives in Jewelry CAD/CAM Technologies

JWLR 221 | 3CR

This class integrates the development of technical skill in rapid prototyping technologies with the student's studio practice. Students will actively approach the use of CAD/CAM as a means to an end in relation to more traditional studio processes such as creating molds, jigs, dies and other tools.

Relief I

PRNT 202 | 3CR

Beginning with stamps and seals as signs of personal identity, relief is undoubtedly the oldest printmaking technique. This course will cover wood and linoleum block printing in black and white and reduction and multiple block printing in color. Students will learn these techniques through demonstration and practical application. Weekly assignments and critiques will integrate formal qualities, concepts and technical explorations.

Intaglio I

PRNT 203 | 3CR

The Italian word intaglio means "to incise." This course will instruct students in the techniques and processes of intaglio printmaking on copper plates. Students will acquire skills through demonstration and practical application. Assignments and critiques will integrate formal qualities, concepts and technical exploration.

Print I

PRNT 205 | 3CR

This course will challenge fundamental issues in traditional printmaking: the relationship between image and surface, chance and form, medium specificity, reproducibility, and the validity/potential of digital media. This course explored simple approaches to traditional printmaking to develop a vocabulary of printmaking concepts that will broaden and refine the definition of prints and their production.

Silkscreen

PRNT 211 | 3CR

Silkscreen employs the "stencil" which is historically traced to cave drawings. This course will cover all aspects of Silkscreen printmaking. Techniques will include hand drawn and cut stencil, photographic film, digital separations and photosensitive stencil making. Students will acquire a basic still set of Silkscreen techniques through demonstration and practical application. Assignments and critiques are designed to develop an integration of formal qualities and concepts with technical explorations.

Painting I

PTG 205 | 3CR

In Painting I, students will be introduced to a variety of formal approaches to building a painted surface. Investigations will include handling of paint materials, their physical properties and attendant techniques. Assignments will explore color mixing, composition, edge, shape and form.

Painting II

PTG 206 | 3CR

Painting II continues the previous semester's investigations of approaches to building a painted surface. Students refine their handling and knowledge of painting materials' physical properties and attendant techniques. Assignments explore color mixing, composition, edge, shape and form.

Sculpture I

SCU 205 | 3CR

This first course in the sculpture studio sequence emphasizes the development of formal perception and projection in three-dimensional space and introduces students to the basic concepts, materials and processes of sculpture media.

Sculpture II

SCU 206 | 3CR

Sculpture II builds upon the basic concepts, materials, processes and principles pertinent to contemporary sculpture. Through a series of assignments over the course of the semester students will explore a variety of traditional and non-traditional materials and techniques, becoming familiar with basic studio and shop practices. Technical demonstrations, presentations, readings, writings, individual and group critiques will provide a forum for the exploration and discussion of sculptural practices and the possibilities made available by such an expansive field.

Painting Processes

TECH 507 | 3CR

Painting Processes offers a deep exploration of the technical and practical aspects of painting materials. Methods of instruction will include lectures, demonstrations, student research, and class discussions. Most importantly, students will engage in "hands on" interactions with the materials.

Ceramics I

TECH 509 | 3CR

This course explores ceramic processes through the development of form: coil, slab, pinch and wheel; and surface: slips, stains underglaze and glaze. Students will explore basic skill building in clay and develop their conceptual thinking in the medium through content driven class assignments and critiques.

Woodworking I

TECH 519 | 3CR

This course introduces students to an array of woodworking and related fabrication techniques and processes. The use of hand, power and machine tools is taught through lectures, demonstrations and hands-on experience. Topics include basic woodworking techniques, safety procedures, wood identification, joinery, construction methods, shaping, turning, and finishing. Assigned and independent projects allow exploration while applying specific processes and techniques. Whether functional or sculptural, the goal of this course is to give students the knowledge to conceive and realize ideas in wood.

Lost Wax Casting for Jewelry

TECH 223 | 3CR

Students will learn all aspects of wax working and lost wax casting in a scale appropriate to jewelry. This process will enable students to create metal models and rubber molds for multiple component parts used in fabrication finished pieces of jewelry or small-scale objects.

Casting and Moldmaking I

TECH 527 | 3CR

This course will give students the knowledge and the tools to be able to replicate an object in one material in a different material such as plaster, plastic, cement, clay and other non-metallic materials. Students will be assigned exercises on basic mold-making principles, beginning with piece mold construction, continuing to applications and uses of various flexible molding techniques and ending with the waste mold technique.

B.F.A. in Photography

You learn through studio work, group discussion, seminars, individual consultations and exhibitions at the world famous Munson-Williams-Proctor Arts Institute Museum of Art.

General Education Elective:
see page 73 for course descriptions

Photography Curriculum

SEMESTER 3		<i>Credits</i>
PHOT-211	Intermediate Digital Photography	3
PHOT-220	Large Format Photography	3
HAD-360	History of Photography	3
	General Education Elective	3
	General Education Elective	3

SEMESTER 4		<i>Credits</i>
PHOT-205	Sophomore Critique	3
PHOT-212	Digital Photography Expanded	3
SS-255	Between Image and Word	3
HMS-201A	Intro to Literary and Critical Studies II	3
	General Education Elective	3

Course Descriptions

Black and White Photography PHOT 105 | 3CR

This is an introductory course in black-and-white photography. The course will introduce basic techniques, including small-camera operation, film exposure and development, and the contact printing, enlarging, and finishing of black-and-white photographs, as well as concept development and image content. Emphasis will be placed on the ability of students to master the technical skills necessary to begin developing their own artistic style and using the medium as a communicative tool. Visual presentations will acquaint students with photographers who have influenced the development of the medium.

Sophomore Critique PHOT 205 | 3CR

This course is the first in a project-and-seminar sequence in which students develop a sense of analysis, synthesis, assessment, and self-reflection regarding

their own photographic production, the work of peers, and cultural production at large. This course focuses on approaches to project development and critique. Readings and discussions will examine the dissemination of images and ideas as it relates to the aesthetics and social significance of photography.

Digital Photography PHOT 210 | 3CR

This is an introductory course in digital photography. In this course, students are introduced to color techniques and theories. The course will cover the basics of color photography, including image capture, file management, image processing, and digital printing. Students will gain a broader understanding of photography as an artistic medium through readings, critiques, class discussions, and field trips.

Intermediate Digital Photography PHOT 211 | 3CR

Expanding upon the photographic techniques and concepts introduced in Digital Photography, students in this course will gain an in-depth understanding of digital file management; editing and processing; and printing techniques. The discussion of photographic and media artists who use the internet and digital-imaging software will help students understand how these tools are being used today.

Digital Photography Expanded PHOT 212 | 3CR

This course introduces students to digital video production in the context of expanded photographic practice. Students will learn camera operation, lighting and sound recording video and sound editing, and exporting techniques using digital video editing software. Assignments, readings, screenings, and discussions will draw upon the work of artists and filmmakers employing single and multichannel formats.

Large Format Photography PHOT 220 | 3CR

This course introduces students to the view camera and its uses. Emphasis is placed on developing a sense of familiarity with the camera and utilizing its unique potential, such as its ability to correct perspective and render fine detail. Students will additionally learn how the large-format camera's technical and expressive capabilities differ from those of hand-held cameras.

Between Image and Word: Why Photographers Write SS 255 | 3CR

Captions, artists' statements, essays on their own and others' work, extended critical essays, theoretical statements about the nature of photography: all of these are forms of writing undertaken by photographers. In this course, we will study the writings of photographers with an eye to understanding the many contexts in which photographers write and the expectations for good writing those contexts create. The course will be both theoretical and practical, in the sense that students will study the writings of photographers in order to understand the various contexts of photographic writing and the ways photographers have responded to them and will develop their own skills in meeting the demands of the good use of words. All readings will be by artists who use Course Description: both photographic images and words to make meaning.

Art History

Course Descriptions

Themes in Art and Culture HAD111 | 3CR

This course is the first in a required two-semester sequence. It covers the history of art and architecture in Non-Western cultures and in the West from Paleolithic to the Early Renaissance. Works of art are studied in their social, political and economic contexts along with considerations about patronage and stylistic influences

Themes in Art and Culture II HAD 112 | 3CR

This course is the second in the two-semester sequence of required courses. It covers the history of art and design in Western and non-Western cultures from the fourteenth century to the present. Works of art are studied in their social, political and economic contexts along with considerations about the patronage and stylistic influences.

History of Photography HAD 360 | 3CR

This course is conceived as an introductory survey of photography from its beginning in 1839 through 2014. The material is organized around the motivations of individual photographers and the development of various movements. It includes the study of criticism and emphasizes photographer's books. The format is interactive and allows for student participation in addition to written work and exams.

History of Communications Design HAD 365 | 3CR

This course presents an overview of visual communications from the late-19th century into the 21st century. Key movements, designers, their visual language and changing technologies will be considered within the broader social, political, and economic contexts. Interweaving questions of a contemporary practitioner into this historical narrative will help us consider the role of design in defining— not simply reflecting— the zeitgeist. Rather than emphasizing an evolutionary development of visual communications, the lectures and discussions will revolve around a variety of thematic focuses.

Humanities

Course Descriptions

Intensive English ENGL 097 | 0CR

This class will help prepare you for HMS-101A. This is a writing-intensive class. There will be a focus on grammar, sentence and paragraph structure, proper pronunciation, and the ability to write a smooth-flowing, well-structured, understandable essay. In addition to writing, this class will also help with reading, speaking and listening.

Intensive English ENGL 098 | 0CR

An integrated skills intermediate-level course that aims to develop all skills in order to build toward academic readiness in reading, writing, speaking, and listening. Students read authentic materials such as essays, novels, magazine and newspaper articles, and textbooks, and work on reading skills such as faster reading, inference, and vocabulary development. They also listen to authentic materials such as films, websites, and lectures (live or recorded) and work on giving effective presentations using PowerPoint, visual aids, or handouts.

Introduction to Literary and Critical Studies I HMS 101A | 3CR

This class serves as an introduction to reading and writing about literary texts and critical theory, with a concentration on composition, critical analysis, and research. Students are required to write essays based on the critical analysis of texts across a range of genres. Emphasis is placed on using writing as an extension of the thought and creative process, and as a tool that can be integrated across academic and artistic disciplines. There will be a focus on mastering the elements of the thesis-centered essay and developing research skills. Students who earn a C or above will register for HMS-201A in semester 4. Students who earn a C- or below will register for HMS-101A again in semester 3. Students must earn a C or better in order to pass this course.

Introduction to Literary and Critical Studies II HMS 201A | 3CR

While students continue to practice the critical thinking and writing skills acquired in HMS 101a, emphasis is placed on exploring literature and its relation to the other arts in greater depth, and on developing a writing style characterized by coherency, clarity of expression, and analytical rigor. Students are required to take HMS-201A in semester 4. Students must earn a C or better in order to pass this course.

General Education

Please note these courses may vary each semester.

Course Descriptions

Astronomy MSCI 223 | 3CR

This is a course in basic astronomy, which will provide an overview of our current understanding of the universe around us. Topics will include the origin of the universe, galaxies, stars, planets, interstellar matter, black holes, supernovas, space travel, and the possibility (or not) of extraterrestrial life, as well as the observational techniques we use to reveal the universe.

Science & Society MSWI 210C | 3CR

The science and Society course explores some of the most pressing science issues facing the human condition today. Through lectures, readings, discussions, and writing, the class will explore such issues as climate change, alternative energy, genetic engineering, emerging infectious diseases, and the overall forecast for the human condition in the next several decades. Students will gain an appreciation of how science can inform policies that will shape our society, and will recognize the limitations of our current knowledge in predicting how modern technology will shape the human condition in the future.

Ecology Environment and Anthropocene MSWI 270C | 3CR

Like any other organism, humans rely on their environment—most prominently the living part of that environment—in order to survive. But unlike any other species, humans have the ability to re-shape the diverse environments they inhabit in profound, fundamental, and potentially destructive ways. This course explores how living ecosystems function and how that

functioning provides the resources required by both individual humans and the societies we form. It also considers how we have transformed our environment in ways that can threaten both our won health and the health of the ecosystems upon which human civilization depends. Many scientists suggest that we have entered a new geologic epoch, the anthropocene; this course explores ways in which the “age of humanity” can become a sustainable—rather than apocalyptic—episode in evolutionary history.

General Psychology **SSWI 210T | 3CR**

Psychology is a study of human mental processes, behavior and activities. This course is designed to familiarize students with major areas of psychology and provide them with knowledge of key psychological theories. The course covers basic topics of psychology such as origin of human knowledge, emotional and mental development, behavior in groups, psychological disorders and their treatment.

Making/Faking Nature **SSWI 222G | 3CR**

This course explores a wide range of philosophical conceptions of nature and examines how these theories have influenced the way we treat our environment, animals, and each other. We will consider, among other things, whether nature is dead, if there was ever such a thing as wilderness, whether we can restore or improve nature, and if so, who should have the power and authority to do so. Readings are selected from a variety of fields in the social sciences and cultural studies.

Introduction to Theory and Critique **SSWI 228TP | 3CR**

The course introduces students to different modes of critical inquiry from the fields of modern political and social theory, gender and sexuality studies, postcolonial studies, and critical race studies. Students learn the theoretical foundations of concepts such as critique, ideology, power, subjectivity, freedom, and resistance and discuss their political relevance for understanding gender, class, and race relations, as well as the histories of capitalism, colonialism, and migration.

Culture, Identity, Power: **1300-1800** **SSWI 242G | 3CR**

This course looks at the significance of cultural materials—architecture, painting, decorative arts, writing, ritual, and religious practices—in establishing and maintaining the power of rule. We will focus on two different regions of the world, between 1300-1800, in order to understand the development and consolidation of

governing power in the modern world. Historical comparisons will enable students to gain skills in identifying and analyzing expressive forms of power, forged through a range of cultural practices. Throughout the course, students will use these insights to critically assess the use of contemporary cultural materials for power-making in our world today.

Telling Tales: Narrative and Meaning in The Humanities **SSWI 255T | 3CR**

Writing intensive course devoted to the questions: What does the term ‘narrative’ mean, why does it matter to culture and knowledge, and what do we do when we tell stories? Students will read and write about myths, stories and historical accounts, and study classical and contemporary theories of meaning, language, communication and authorship. Supplementary material will be drawn from work in poetics, linguistics, history, psychology, media and social science. The role of narration in film, music and the visual arts will also be considered.

Sexual Politics in Transnational Perspective **SS 261G | 3CR**

This class comparatively examines how sexuality and gender intersected with politics to shape modern societies. We will address the global dimensions of sexuality, but our readings will primarily focus on developments in Asia, Europe, Latin America, the Middle East, and North America. Our weekly discussions will revolve around several interesting themes including gender-role construction, theories of sexual identity, state regulation of sexual behavior, and rise of LGBTQ emancipation movements. After discussing the significance of these themes on the local level, we will then examine them within large cultural, social and transnational contexts.

Contemporary Theories of Gender **SSWI 262T | 3CR**

This interdisciplinary course explores the concept of gender. This is approached through the lens of feminist and post-structuralist thinkers that address the establishment and subversion of sex and gender categories and hierarchies and their cultural manifestations, especially in the arts. The course will cover a range of topics from 20th and 21st century gender, queer, and Tran’s theory, including gender binaries and spectrums, empowerment and subversion in popular culture, genes, hormones, biology, and contemporary trans activism.

Weimar Film and Culture: Modernity as Catastrophe **SSWI 293T | 3CR**

Combining the study of film, history, social movements, psychopathology and art, ‘Weimar Film and Culture’ presents a portrait of Germany at its moment of greatest cultural crisis: between WWI and Nazism, between artistic experimentation (the Bauhaus, Neue Sachlichkeit, Expressionism and proletariat culture) and conservative reaction. Weekly screenings feature classic silent and early sound films from directors like Fritz Lang and F.W. Murnau, with stars like Louise Brooks, Asta Nielsen, Emi Jannings and Peter Lorre.

Climate Change Science **MSCI-282C | 3 Credits**

Human civilization is threatened by its own success at a level not seen in recorded history. The threat, climate change, is well understood scientifically, technically, and economically. Although now penetrating the cultural realm, the political response remains woefully inadequate. This course will use the techniques of science to promote a deep understanding of the nature and urgency of the threat, preparing students to take part in the struggle against climate change that will occur in their lifetimes. The course will be based largely on reports of the intergovernmental Panel on Climate Change (IPCC), augmented by recent literature findings.

Salvation from Despair: Spiritual Awakenings in the Ancient World **SS-218G | 3 Credits**

This course is a history of the creation and development of seven major religious, philosophical, and spiritual traditions that transformed the ancient world from China to Greece during the Axial Age (c.800-200 BCE). Students will examine scriptures and seminal writings that provided the founding truths of Buddhism, Jainism, Confucianism, Taoism, and Greek philosophy and science, and that enriched and deepened the older Hindu and Hebrew traditions.

Admissions

ACCREDITATION

PrattMWP College of Art and Design functions as an Extension Center of Pratt Institute and is accredited by the National Association of Schools of Art and Design, 11250 Roger Bacon Dr. #21, Reston, VA 20190, 703-437-0700. Pratt Institute is a coeducational undergraduate institution with graduate degrees offered at the Brooklyn campus, which is chartered and empowered to confer academic degrees by New York State. The certificates and degrees conferred are registered by the New York State Education Department. Pratt, and PrattMWP serving as an Pratt's Extension Center, are accredited by the Commission on Higher Education of the Middle States Association of Colleges and Schools, 3624 Market Street, Philadelphia, PA 19104, 212-662-5606.

PrattMWP attracts highly motivated, talented students from a variety of backgrounds. Applications are welcome from all qualified students, regardless of sex, gender, race, color, religion or creed, marital status, age, sexual orientation, status as a veteran, political beliefs, disability, citizenship, genetic information, or national or ethnic origin. The Admissions Committee bases its decisions on a careful review of all credentials submitted by the applicant. Although admission standards at PrattMWP are high, extraordinary talent may sometimes offset a lower grade point average or test score.

If a student is not accepted, this decision is neither a negative reflection on the student's chances for successful completion of similar studies at another institution, nor does it preclude the student's eventual admission to the Institute.

OFFICE OF ADMISSIONS HOURS

The Office of Admissions is open weekdays from 8:45 a.m. to 4:45 p.m.

CAMPUS TOURS AND PORTFOLIO REVIEWS

Students who visit PrattMWP choose to study at PrattMWP, it's that simple.

The vast majority of students who visit our campus decide to attend PrattMWP. Whether you are a senior in high school applying to PrattMWP or an underclassman exploring your options, we invite you to visit campus and see our modern, spacious studios and residence halls, view the quality of our student work, as well as chat with our esteemed faculty and staff.

Campus tours are available on Fridays at 10 a.m. and 2 p.m. Students also have the option of having a portfolio review after a campus tour. Tours take approximately 60 to 90 minutes. Please allow an additional thirty minutes for an optional portfolio review. You may schedule online at mwpai.edu/admissions, by phone at (800) 755-8920 or by email at admissions@mwpai.edu.

Families are encouraged to visit the MWPai Museum of Art after a campus tour, free of charge. The Museum of Art is open Tuesdays–Saturdays, 10 a.m.–5 p.m. (First Fridays until 8 p.m.) and Sunday 1 p.m.–5 p.m. The museum is not open on Mondays.

APPLICATION REQUIREMENTS AND PORTFOLIO GUIDELINES

First-year applicants to PrattMWP must apply through the Common App at commonapp.org, where they may select PrattMWP in Utica, using Pratt Institute's application. You may apply to Pratt and/or PrattMWP at the same time. Transfer applicants must apply using Pratt Institute's online application at pratt.edu/apply, where they may also select Pratt and/or PrattMWP.

If you have already applied to Pratt in Brooklyn and want to activate your application at PrattMWP, simply email apphelp@pratt.edu.

Fall Deadlines:

November 1: High school applicant early action deadline (non-binding)

January 5: High school applicant regular decision deadline

February 1: Transfer applicants

Application Requirements:

If you are applying for early action, all required application materials must be submitted by the November 1 deadline. If you are applying regular decision (January 5), all materials must be submitted by January 5, except for high school transcripts, which may be sent up to two weeks after January 5.

Transfer students must submit all materials by February 1.

Failure to submit all required documents by the deadlines can result in a delayed admissions decision. Early action decisions are sent at the end of December and beginning of January, and regular decisions, as well as transfer decisions, are sent by April 1.

Although we prefer that all documents be submitted electronically, mailed materials should be sent to:

Pratt Institute
Office of Undergraduate Admissions
200 Willoughby Ave
Brooklyn, New York 11205.

High School Applicant Requirements:

1. Online Application at Common App (online required) with a fee of \$50; the international application fee is \$90.
2. Official high school transcripts. If you took the GED, you must submit official scores in addition to transcripts.
3. Pratt and PrattMWP are test-optional for high school applicants, however, students for whom English is a second language must still submit test scores (see details at mwpai.edu).
4. Portfolio: A visual portfolio is required for all majors. See details online.
5. Two letters of recommendation are required.
6. Essays: First-year applicants must submit both the Common App essay as well as the Pratt essay, both parts of the online application.

See mwpai.edu for details on application requirements and how to check your application status once you've applied.

TRANSFER REQUIREMENTS

• **Online Applications** a fee of \$50 for domestic applicants and permanent residents and \$90 for international applicants. Applicants must apply using Pratt Institute's online application at pratt.edu/apply. If you intend to apply with an application fee waiver, see mw pai.edu for details.

• **High School Transcripts:** all transfer students except those who have completed 48 college credits or more must submit high school transcripts from all high schools attended.

• **College Transcripts:** transfer students must submit transcripts from each college attended.

***International college transcripts** international students are asked to submit an evaluation of their post-secondary (college) transcript(s). See mw pai.edu for details.

• Test scores are required for applicants whose first language is not English.

• Two letters of recommendation are required.

• Portfolio: a visual portfolio is required for all programs. See instructions online.

Mailed materials (transcripts and optional recommendation letters) should be sent to:

Pratt Institute
Office of Undergraduate Admissions
200 Willoughby Avenue
Brooklyn, NY 11205

MORE INFORMATION

Information about selecting a major, recommended high school course work, home-school applicants, AP and IB credits, and details about required materials for permanent residents are at mw pai.edu.

Questions? e-mail admissions@mw pai.edu or call (800) 755-8920

Financial Aid

PrattMWP is committed to helping students explore all financial aid options, so they can afford the private art school education they deserve. Financial aid at PrattMWP is awarded on the basis of financial need and the merit of your admissions application. Need is determined through specific application requirements and a complex needs analysis. The student and family's contribution is considered in light of income, assets, household size and benefits, however debt-to-income ratio is not taken into consideration. The student is expected to pursue aid available from the federal and state governments and other outside scholarship sources. Through a working partnership of federal and state governments and institutional funding, PrattMWP is able to maintain an effective financial aid program in a time of escalating costs.

NET PRICE CALCULATOR

Prospective students can use PrattMWP's online Net Price Calculator to estimate the cost of their education. The calculator will help estimate a student's merit scholarship and additional financial aid eligibility. Students will be asked to grade their portfolio, indicate their high school GPA, standardized test score and provide family income and household information. See <https://www.mw pai.edu/admissions/financial-aid/net-price-calculator/>.

APPLICATION PROCESS

1. FAFSA (studentaid.gov/fafsa)

All students must first complete the Free Application for Federal Student Aid (FAFSA) to be considered for federal, state and institutional financial aid.

Students will be able to file a 2023-2024 FAFSA as early as October 1, 2022.

Use Prior-Prior Year Income Information:

Students will report income information from an earlier tax year. For example, on the 2023-2024 FAFSA, students and parents will report their 2021 income information, rather than their

2022 income information. This allows students and parents to easily transfer their income tax information into the FAFSA using the IRS Data Retrieval Tool. Students should submit their FAFSA no later than March 1, PrattMWP's recommended filing deadline. Completing the FAFSA by this deadline will ensure your financial aid review is completed in a timely manner. Filing past this deadline may jeopardize your consideration for scholarships, grants or campus-based aid eligibility.

FAFSA FEDERAL SCHOOL CODE:
002798

2. Tuition Assistance Program (TAP)

New York State Residents Only

After successful transmission of your FAFSA application, you will receive an email message directing you to the HESC website to complete the New York State Student Aid Payment Application (tap.hesc.ny.gov).

First time users will need to create a HESC username and PIN. The application should be completed by May 30th, PrattMWP's recommended filing deadline.

Students will receive confirmation from HESC once their application has been completely processed. If additional information is needed to complete the application, a Request for Information Form will be received from HESC.

NYS TAP CODE: 0615

3. Verification Process

Students may be required, by the federal government, to provide additional paperwork to PrattMWP, so information submitted on their FAFSA can be reviewed.

Verification of family income, household size and asset information may be required. Forms such as tax returns, W2s and various verification worksheets may need to be provided to the school.

PrattMWP will notify all students selected for the verification process by e-mail.

Verification paperwork should be returned to the school by May 15th, so financial aid eligibility can be finalized.

4. Award Letter

Once all applications and additional verification paperwork has been submitted to the school, the Financial Aid Office will mail the student their financial aid award letter. Any revisions to the award letter will be emailed to the student.

Students are considered for several types of financial aid, including scholarships, grants, work study and federal student loans. Students do not need to apply for each type of financial aid separately. All types of aid for which the student qualifies will be included in their financial aid award letter. Students should return a signed copy of their financial aid award letter to the Financial Aid Office by June 1st, so their financial aid can be finalized and applied to their student account.

TYPES OF FINANCIAL AID

1. PrattMWP Merit Scholarship

No separate application is required to be considered for a PrattMWP Merit Scholarship. Scholarships are based on the merit of a student's required application materials. Students must maintain a cumulative 2.5 GPA or higher after their first year to maintain their scholarship for sophomore year. Merit scholarships will be reevaluated upon relocation to Pratt Institute, and are determined based on the student's cumulative GPA after the first semester of their sophomore year at PrattMWP. The student's cumulative GPA must be a 2.5 or higher to be considered.

2. PrattMWP Endowed Scholarships

Awarded to students based on merit and financial need. Students must maintain satisfactory academic progress. There is no separate application for these scholarships.

3. PrattMWP Grant

Awarded to students that show additional financial need after all other financial aid has been awarded. Award amounts vary based on financial need.

4. Tuition Assistance Program (TAP)

A state grant awarded to New York State residents attending college full-time. Awards are based on a student's financial need. Applications can be completed at tap.hesc.ny.gov.

5. Federal Pell Grant

Determined based on the student's financial need and awarded only to students that have not earned a prior bachelor's degree.

6. Federal Supplemental Educational Opportunity Grant (SEOG)

This grant is awarded to students that show exceptional financial need. Funds are limited and awarded on a first-come; first-serve basis.

7. Federal Work Study

Work study is offered to students that show financial need. Students are given the opportunity to maintain a part-time job while on campus. Students work approximately 5 hours a week at NYS minimum wage. Pay checks are issued to students every two weeks based on hours that they have worked. Funds for this program are limited, and not all students will be eligible. These funds are not applied directly to tuition and fees. Satisfactory academic progress must be maintained. Students will no longer be eligible if their semester GPA falls below a 2.0.

8. Federal Direct Subsidized Loan

Offered to students based on their financial need. Recipients are not required to start repayment until 6 months after they graduate or stop attending. Interest does not start accruing until the student graduates. Maximum loan amount offered to first-year: \$3,500 and sophomores: \$4,500. As of July 1, 2022, the interest rate is fixed at 4.99 percent. Loans are subject to a 1.057 percent origination fee.

9. Federal Direct Unsubsidized Loan

Offered to students regardless of their financial need. Recipients are not required to start repayment until 6 months after they graduate or stop attending. Interest begins to accrue immediately after the loan has been disbursed. Maximum loan amount ranges from \$2,000 to \$10,500. As of July 1, 2022, the interest rate is fixed at 4.99

percent. Loans are subject to a 1.057 percent origination fee.

Loan Repayment

All federal student loans are assigned to a federal loan servicer after disbursement. The loan servicer will assist the student with the loan repayment process and options. **Students can access all of their loans and servicer information at StudentAid.gov.**

Six months after ceasing at least half-time enrollment (6 credit hours), the borrower must make arrangements with the federal loan servicer to begin repayment. Standard loan repayment is 10-25 years, depending on the chosen loan repayment plan. A list of available student loan repayment plans can be found at StudentAid.gov.

Recipients may repay all or part of their student loan at any time without penalty.

10. Federal Direct Parent PLUS Loan

Offered to parents that need assistance paying for their student's college tuition and expenses. The loan requires a separate application process, including a credit check. Parents have the option to begin repayment 60 days after the loan has been disbursed, or when the student has graduated or stopped attending. Award amounts vary up to the student's cost of attendance. As of July 1, 2021, the interest rate is fixed at 7.54 percent, and all loan amounts are subject to a 4.228 percent origination fee.

FINANCIAL NEED

A student's financial need is calculated by taking the difference between the overall cost of attendance at PrattMWP, and the amount the government expects the family to contribute to their child's education (Expected Family Contribution-EFC). The EFC is generated upon completion of the FAFSA.

Cost of Attendance

Cost of attendance is an estimated total of all the expenses a student will incur while attending PrattMWP for one academic year. The Cost of Attendance includes tuition, fees, room, meal plan, books, supplies and personal expenses.

Expected Family Contribution (EFC)

Determined using a formula created by the U.S Department of Education, the EFC is based on information indicated on the student's FAFSA. The student's EFC is forwarded to the school and used to calculate a student's financial aid eligibility. The EFC is a measure of the family's current financial state, and is not an actual estimate of what the government perceives a family can contribute to their child's education.

ELIGIBILITY REQUIREMENTS

A student's eligibility for most financial aid programs is based on financial need. To determine a student's financial need, a FAFSA application must be completed.

All federal and state financial aid programs require that a student:

- Have a high school diploma or equivalent, General Equivalency Diploma (GED).
- Be enrolled in a college degree program
- Be a U.S. Citizen or an eligible non-citizen.
- Have a valid Social Security number
- Not be in default on an existing federal student loan.

ACADEMIC REQUIREMENTS

- The student's cumulative Grade Point Average (GPA) must not fall below a 2.0 to maintain satisfactory academic progress.
- Students receiving institutional, federal or state financial aid, and who drop below 12 credits during any semester will be subject to reductions in their financial aid package.
- Students must maintain a 2.5 cumulative GPA in order to maintain their PrattMWP Merit Scholarship for sophomore year.

Standards for Federal Financial Aid Programs

The Financial Aid Office will periodically review the GPA and number of credits completed by each financial aid recipient using his or her academic transcript. Credits completed include only those for courses with a final grade of A through D.

A student that fails to meet the below academic standards will not be considered in good standing and their financial aid will be revoked. A student's transcript will contin-

ue to be evaluated after future semesters. If the student meets the minimum standards they may reapply for financial aid.

Students are eligible to appeal if extenuating circumstances played a factor in their academics. An appeal must be made in writing to the Financial Aid Office and include an explanation of the circumstances that may have affected the student's ability to meet the academic requirements.

SAP Completion Requirements	
Number of Credits Attempted	Number of Credits Earned
0-29	50%
30 & above	67%

SAP GPA Requirements	
Total Credits Earned	Cumulative GPA Required
0-29	1.8
30 & above	2.0

NYS Standards of Academic Progress

The chart below lists New York State standards of degree progress for determining TAP eligibility based on New York State criteria.

- Students must have completed at least the required number of credits listed; and
- Must have achieved the minimum GPA.

Both of these requirements must be met before certification can occur.

Payment Term	Cum GPA	Completed Credits
1	n/a	0
2	1.5	6
3	1.8	15
4	1.8	27
5	2.0	39
6	2.0	51

For purposes of certification, credits earned both at PrattMWP and at all previous colleges and universities are taken into account. If you do not meet the requirements, you may apply for a waiver. A waiver may be granted only once on the undergraduate level.

A waiver may be granted only after you have met with the Financial Aid Director. To receive a waiver, you must be able to provide documentation of unusual circum-

stances that have affected your academic progress. Further information regarding the certification for New York State aid can be obtained by contacting the Financial Aid Office.

OTHER FINANCIAL AID

Out-of-State Aid Programs

Students that reside outside of New York State may qualify for financial aid grants from the state that they reside in.

Additional information can be found online at nasfaa.org/state_financial_aid_programs

Veterans' Administration (VA) Educational Benefits

Application forms are available at all Veterans Administration offices, active duty stations, American embassies or online at va.gov. Completed forms are submitted to the student's nearest VA office.

Additional Scholarship Opportunities

The Financial Aid Office provides a list of outside scholarships search engines at mwpa.edu/admissions/financial-aid.

Alternative Student Loan

Designed to help students meet their college costs after all other aid has been awarded. There are several student loan providers that offer students the opportunity to borrow loan funds, however a cosigner is usually required.

Tuition and Fees

Fall 2022/Spring 2023

COSTS

The following approximate costs are in effect at the time of publication. They are subject to change by action of the Board of Trustees. The Institute reserves the right to change regulations at any time without prior notice; it also reserves the right to change tuition and fees as necessary.

Tuition and fees are payable in full at the time of registration.

Tuition

Credits 1 to 11: \$1,244.00 per credit

Credits 12 to 18: \$37,320.00* annually

Credits 19+: \$37,3250.00 plus \$1,244.00 per credit in excess of 18 credits

* *International students pay an additional \$1,000.00 annual tuition charge*

Housing and Meal Plan Fees

(Price includes both fall and spring semesters)

Housing: \$9,664.00

Meal Plan: \$6,958.00 includes 19 meals per week

Books and Supplies

Approximately \$2,200.00 per year

Personal Expenses

Approximately \$1,500.00 per year

Terms of Payment

Tuition bill balances are due in full by the stated due date. This includes having all financial aid—including Parent loans and alternative loans—verified. If a balance remains after financial aid is processed the remaining balance may be paid utilizing one of the following methods.

PAYMENT METHODS

PrattMWP offers several tuition payment methods:

- Online one-time payments (Nelnet) (electronic check & credit/debit card)
- Monthly Payment Plan (Nelnet)
- Payments by Mail (check & money order only)

- Payment in Person (cash, check or money order)
- International Payments via Flywire

Online one-time payments – Nelnet

PrattMWP has partnered with Nelnet Campus Commerce (Nelnet) to process online one-time payments by electronic check (e-check) or credit/debit card.

Electronic check Nelnet is a fast and secure method to electronically pay your tuition bill. An e-check payment can be made from a checking or savings account with no additional fees.

Credit/Debit card payments – Nelnet

Visa, MasterCard, Discover and American Express are the accepted credit/debit card types. Credit/debit card payments are subject to a convenience fee charge from Nelnet. This fee is disclosed at the time the transaction is initiated.

Log in to online.campuscommerce.com/signin/4NRoT to make your one-time e-check or credit/debit card payment.

Monthly Payment Plan – Nelnet

PrattMWP offers a monthly tuition payment plan to parents and students who would like to finance their education throughout the academic year. The tuition payment plan allows you to divide your educational costs into easy-to-handle monthly payments rather than paying for the entire semester in one lump sum. No interest is charged throughout the academic year, however, there is an annual enrollment fee to participate. The student's remaining education for the fall and spring semesters are divided into 10 monthly payments (5 payments for fall term and 5 payments for spring term). Log in to www.mycollegepaymentplan.com/mwpai to get additional information and set up your payment plan. Enrollment in the payment plan and the first payment for the fall semester should be completed by July 13th.

Payments by Mail – check or money order only

Payments of the balance due may be mailed to the following address:
PrattMWP – Student Accounting
310 Genesee St
Utica, NY 13502

All checks are to be payable in US Dollars and made payable to Munson-Williams-Proctor Institute. Include the student name and ID number on the check.

Payments in Person – cash, check or money order

Payments are accepted in person in the Student Accounting office located in the Philip Johnson Museum Building. Office hours are from 9:00 am to 12:30 pm and 1:30 pm to 5:00 pm, Monday through Friday.

International Payments – Flywire

Flywire is the preferred payment method for remitting international payments to PrattMWP. Students and parents can make international payments with real-time currency conversion. This service provides 24 hour support in multiple languages. Students are able to track the progress of their payment throughout the transfer process. Learn more about PrattMWP Flywire at <http://mwpai.flywire.com>

GENERAL FEES

\$75	Freshmen Orientation Fee (first year/fall semester only)
\$75	Sophomore Commencement Fee (second year/fall semester only)
\$50	Application Fee
\$300	Enrollment deposit (Non-refundable)
\$200	Housing deposit (Non-refundable)
\$120	Parking (includes fall and spring term)
\$1,627	Student Health Insurance (includes fall and spring/summer terms. Subject to change; may be waived with proof of other health insurance coverage)

Academic / Activity Fee

\$1,334	Full-time students (includes fall and spring term)
\$667	Part-time students (includes fall and spring term)

Lab/Technology Fee

\$814	Full-time students (includes fall and spring term)
\$407	Part-time students (includes fall and spring term)

Late Payment Fees

\$50	After deadline, but before the first day of semester/session
\$75	Between the first day and the first 15 academic days of each session/semester
\$150	For registration approved after the first 15 days of each session/semester
\$250	Cancellation Fee (assessed to students who register for a space in a class but do not attend or formally withdraw)

Returned check fees

\$10	For returned checks under \$100 in face amount
\$50	For returned checks \$100-\$500 in face amount
\$100	For returned checks over \$500 in face amount 1.25 percent interest fee per month, assessed on all delinquent accounts one month or older

Course Withdrawal Refunds

Procedures for official withdrawals are as follows:

Students who want to withdraw must fill out the official withdrawal form and submit it immediately to the Office of the Registrar. Tuition refunds are determined by the date that the Add/Drop Form or Complete Withdrawal Form has been signed by the Registrar.

For all students, the following course withdrawal penalty schedules apply:

PrattMWP Refund Policy:

Full Refund

Withdrawal prior to and including the opening day of term.

85 percent Tuition Refund

Withdrawal from the second through seventh day of the term.

70 percent Tuition Refund

Withdrawal from the eighth through fourteenth day of the term.

55 percent Tuition Refund

Withdrawal from the fifteenth through twenty-first day of the term.

No Refund

Withdrawal after the twenty-first day of the term.

Institutional Financial Aid

Institutional scholarships and grants will be pro-rated if the student has not incurred full tuition charges.

Return of the Title IV Funds (Federal Financial Aid)

Students receiving Title IV funds that withdraw from the college may have to return a portion of their financial aid. This includes students who withdraw during the semester and receive financial aid for educational expenses.

Calculation of Title IV assistance earned:

To calculate the amount of Title IV assistance earned by a student, the school must first determine the percentage of Title IV assistance the student earned. Prior to the 60 percent point of the term, the percentage of assistance earned is equal to the percentage of the enrollment period that was completed as of the day the student withdrew. If the student's withdrawal occurs after the 60 percent point, then the percentage of assistance earned is 100 percent. That earned percentage is applied to the total amount of Title IV grant and loan assistance that was disbursed (and that could be disbursed) to the student, or on the student's behalf, for the period of enrollment for which it was awarded.

Excess funds returned by the school or student are credited to the outstanding Title IV loan balances for the student or made on the student's behalf for which a return of funds is required. Excess funds must be credited to the outstanding balances in the following order:

1. Federal Direct Unsubsidized Loan
2. Federal Direct Subsidized Loan
3. Federal Direct PLUS Loan
4. Federal Pell Grant
5. Federal SEOG
6. Other Title IV assistance for which a return of funds may be required.

Individual fees are not refundable after the first day of the term. Refunds for withdrawals are not automatic and must be requested from the Student Accounts Office. Once your request is received, processing takes approximately 10 working days. Check registration schedules and the academic calendar for the exact liability deadlines each semester. Withdrawals may not be made by telephone.

Withdrawal from courses does not automatically cancel housing or meal plans. Pro-ration of housing and meal plan charges are calculated based on the date you submit a completed Adjustment Form to the Residential Life office.

Refunds on student credit balances

Credit balances on a student's account after applying Title IV funds (Federal Student Aid Funds) will be automatically refunded and a refund check will be mailed to the student within 14 days of the latest of any of the following dates:

1. the date the credit balance occurs;
2. the first day of classes of a payment period of enrollment; or
3. the date the student rescinds his or her authorization to apply Title IV funds to other charges or for the institution to hold excess funds.

BILLING

Bills Are Mailed to the Student

One copy of each bill will be mailed to a domestic student's permanent address on file. An alternate billing address may be established by the student indicating this address on the completed FERPA Release form that is filed with the Student Accounting Office. Bills for International students are emailed to the email address that is indicated on the Enrollment/Housing Deposit Form.

Due dates cannot be extended because bills have not been received.

Billing Information

The bill for each semester is based on information available before the beginning of the term. Additional charges or adjustments may appear on subsequent bills. Pending financial aid credits will be reflected on registration bills. These credits can include scholarships, grants and student loans. Aid credits may be removed from the account if the student fails to comply with necessary procedures. It is the student's responsibility to contact the Financial Aid Office when problems or delays occur in application of financial aid credits.

Billing Schedule

For those students who have registered:

Fall semester bills are mailed during the month of June with full payment due in July. Spring semester bills are mailed in December with full payment due the first week of January.

Due dates cannot be extended because bills are not received. If you do not receive a bill, you may contact the Student Accounting Office prior to the due date to ascertain the amount due. Consult the annual Academic Calendar for exact payment deadlines.

Late Payment Fee

A late payment fee is assessed each semester on all bills remaining unpaid, in whole or in part, after the due date for the semester.

Returned Checks

The Institute charges a processing fee of up to \$100 when a check is returned by your bank for any reason. Any check in payment of an Institute charge which is returned by the bank may result in a late payment charge as well as a returned check charge.

Registration (First day of class)

We reserve the right to restrict registration eligibility for students with unpaid balances.

Collection Accounts

The student will be responsible for all collection costs associated with delinquent accounts forwarded to an outside collection agency because of non-payment.

Adjustments

We strongly recommend that you keep each bill so that you will have an itemized record of charges and credits. If you contest a portion of the bill, you should pay the uncontested portion by the due date and immediately contact the appropriate office to request an adjustment. Adjustments should be pursued and resolved immediately to avoid a hold on your registration or grades.

Overdue Accounts

A student whose Institute bills are overdue will not be allowed to register in the Institute, receive grades, transcripts, or diploma, or have enrollment or degrees confirmed until financial obligations are paid in full.

Registration and Academic Policies

In order to attend any course at PrattMWP, a student must:

1. be formally approved for admission;
2. have a program of courses documented and approved by the school's Registrar on the appropriate registration form;
3. pay prescribed tuition and fees.

Students are fully responsible for tuition and fees after they complete steps one and two above. If students do not complete step three before the first day of class, their unpaid registrations are cancelled and they are subject to the withdrawal penalties in effect at that time. Instructors will not admit students to classes in which they are not officially registered. Credit will not be recorded for a course taken without validated registration.

Registration dates will be determined by the Registrar. Responsibility for a correct registration and a correct academic record rests entirely with the student. Students are also responsible for knowing regulations regarding withdrawals, refund deadlines, program changes and academic policy.

IDENTIFICATION CARDS AND SERVICES

Upon entering PrattMWP, students are issued identification cards which they must present to receive services available to students and to identify themselves to Institute officers as necessary. Persons who cannot or will not produce a student identification card are not recognized as students and are not entitled to student services.

PRATT E-MAIL ACCOUNTS AND ONEKEY ACCESS

Pratt e-mail and OneKey accounts are assigned to all students who register for classes. OneKey is Pratt's interactive student portal. It provides access to grades, schedules, graduation and transcript applications, and other student and registration-related information. No additional applications or activations are necessary. All student usernames are automatically assigned by the Pratt's Information Technology Office. The Pratt e-mail address is the only form of authorized elec-

tronic communication at Pratt. All official communication sent electronically will be sent to this address. Students and faculty are required to take advantage of this valuable channel for communication.

NEW STUDENT INITIAL REGISTRATION

Entering first-year and readmitted students have a predetermined schedule emailed to their Pratt email address prior to the fall start date. Payment of tuition and fees must be completed by the scheduled date to avoid a late fee.

All entering students are required to participate in the orientation program before the start of their initial semester.

CONTINUING STUDENT ADVANCE REGISTRATION

Advance registration is held each spring for fall semester and each fall for the spring semester. Registration information is emailed to students prior to registration.

In order to avoid late fees, all registered students who plan to continue in subsequent semesters are required to register in advance of that semester. Failure to register in advance will result in a late fee and will severely jeopardize students' chances of obtaining the academic course schedule they desire.

LATE REGISTRATION

Students who do not complete payment during their designated registration periods are subject to late payment fees. The amounts and timing of these fees are described in the Tuition and Fees section of this bulletin and the PrattMWP Calendar. Registration or reinstatement after the first 15 days of a session or semester requires a written appeal.

PROGRAM CHANGES

Program Course/Section Adjustments

The program for which the student registers is the course of study the student must follow. No change of course(s) or section(s) is recognized as official by the Institute unless:

- registration has been fully processed,
- registration has been validated by the Finance Office,
- written approval(s) for change of registered program(s) is obtained from the Registrar.

COURSE ADDITIONS

No new registrations, voluntary course additions, or section changes are permitted beyond the second week of the semester.

COURSE/SECTION WITHDRAWAL

It is the responsibility of the student to report an official withdrawal from any course/section or any decision on the part of the student not to attend any registered course/section by filing a properly completed Drop/Add form with the Registrar. Students who do not officially withdraw from a registered course receive an F or NR (no grade) for the course. Students who stop attending a course without having officially filed the Drop/Add form during the published refund periods will not be eligible for a retroactive refund.

Failure to attend classes and notify the instructor or failure to make or complete tuition payment does not constitute an official withdrawal.

Students may withdraw from a course during the first seven weeks of the fall or spring semester. When the withdrawal form has been submitted to the Registrar's Office, a WD designation is entered on the student's academic record. No course withdrawal will be accepted after the seventh week.

WD grades earned via the official withdrawal procedure may not be changed.

COMPLETE WITHDRAWAL FROM THE INSTITUTE

Official complete withdrawal must be reported on a complete withdrawal form and signed by the student. Withdrawal forms, available in the Registrar's Office, must be presented to that Office after the necessary signatures have been obtained by the student. Students who withdraw without securing approval for a leave of absence (see below) or whose leave of absence has expired without renewal and who are subsequently readmitted will be bound by program and degree requirements in force during the academic year in which they are readmitted.

LEAVE OF ABSENCE

If you are in good academic standing and have paid your Institute account in full, you can request a leave of absence by completing a "Leave of Absence Form." Leaves are granted for up to one academic year, with extensions possible. If you return at the end of an approved leave, you don't need to apply for readmission.

READMISSION

Students who take a semester or more off without an official leave of absence must apply for readmission. Applications for readmission are available from the Office of Admission and require approval by the following offices: Financial Aid, Bursar, Admissions, Registrar, Dean, Student Life. You should allow two to three weeks for processing, so apply early to avoid late registration and late payment fees.

PERSONAL DATA CHANGES

Students are responsible for reporting personal data changes to the Registrar's Office. Consult the Registrar's Office for procedural details on reporting these changes.

GRADE REPORTS

Grades may be obtained online through your OneKey account (pratt.edu/mypratt/) and are available approximately one week after the last day of the semester. Instructions on how to obtain official transcripts can be found at mwpai.edu/student-life/official-transcripts/

GENERAL ACADEMIC POLICIES Procedures/Grades

Grading System:

Letter Grades that Affect the Academic Index

A, A-: Excellent

The student has consistently demonstrated outstanding ability in the comprehension and interpretation of the content of the course. (Numerical Value: A = 4; A- = 3.7)

B+, B, B-: Above average

The student has acquired a comprehensive knowledge of the content of the course. (Numerical Value B+ = 3.3; B = 3; B- = 2.7)

C+, C, C-: Acceptable

The student has shown satisfactory understanding of the content of the course. (Numerical Value: C+ = 2.3; C = 2; C- = 1.7)

D+, D: Less than acceptable

The student lacks satisfactory understanding of course content in some important respects. (Numerical Value: D+ = 1.3; D = 1)

F: Failure

The student has failed to meet the minimum standards for the course. (Numerical Value: 0)

NR: No record

Given for either unreported withdrawal from a course or an unreported grade. All NR designations must be resolved by the end of the following term or the grade is changed to a failure with a numerical value of 0.

INC: Incomplete

A designation given by the instructor at the written request of the student and available only if the student has been in regular attendance, has satisfied all but the final requirements of the course and has furnished satisfactory proof that the work was not completed because of illness or other circumstances beyond the student's control. The student must understand the terms necessary to fulfill the requirements of the course and the date by which work must be submitted. If the work is not submitted by the understood date of submission—not exceeding the end of the following term—the Incomplete will be converted to a failure, with a numerical grade value of 0.

NOTE: The highest grade acceptable for recording is A (4) and not A+, and D (1) is the only grade preceding F (0) and not D-.

Letter Grades that Do Not Affect the Academic Index

AUD: Audit, no Credit

Students must register for courses they plan to audit indicating "Auditor only, no credit." Tuition and fees are the same as for courses which are taken for credit. (No numerical grade value.)

CR: Credit

Indicates that the student's achievement was satisfactory to assure proficiency in subsequent courses in the same or related areas. The "CR" grade does not affect the student's scholarship index. The "CR" grade is to be assigned only if the following situations are applicable: the student is enrolled in any course offered by a school other than the one in which the student is matriculated and had requested from the professor at the start of the term a "CR/NCR" option as a final grade for that term, or the instructor has first received approval to award "CR" grades from the Dean's office.

NCR: No Credit

The student has not demonstrated proficiency. (See CR for conditions of use. No numerical value.)

R: Course Repeated for better grade
(No numerical grade value.)

WD: Withdrawal from a registered class
Indicates that the student was permitted to withdraw from a course in which the student was officially enrolled. (No numerical grade value.)

Grade Point Average

The grade point average, a student's average rating, is computed by multiplying only those credits evaluated by a numerical value, i.e.,

A = 4.0	C=2.0
A- = 3.70	C- = 1.70
B+ = 3.30	D+ = 1.30
B = 3.0	D = 1.0
B- = 2.70	F = 0.0
C+ = 2.30	

(If unresolved at the end of the following semester, INC = F = 0.0, and NR = F = 0.0.)

By adding the results of these calculations and dividing that sum by the total credits evaluated, we compute a GPA.

For example,

Grade	Numerical Value	x	Credits	Completed Total
A	4.0	x	3	12.0
B+	3.3	x	3	9.9
C-	1.7	x	3	5.1
D	1.0	x	3	3.0
F	0.0	x	3	0.0

The GPA is 30 divided by 15 or 2.00.
INC (incomplete) and NR (no record) do not carry a numerical value for the first semester following the one in which they were given. Thereafter, if unresolved, the INC and NR carry a numerical value of 0.

The following grades do not carry numerical values and are never calculated in the GPA:

P	Pass
CR	Credit
U	Unsatisfactory
WD	Withdrawal
AUD	Audit
NCR	No Credit
INX	Extended Incomplete

Final grades for credit transferred from other institutions to your Pratt record are NOT computed in the GPA.

Final Grades Grade Disputes and Grade Change Policies

All grades are final as assigned by the instructor. If a student feels that a grade received is an error, or that he or she was graded unfairly, it is the student's responsibility to make prompt inquiry of the instructor after the grade has been issued. Should this procedure not prove to be an adequate resolution, the student should contact the Dean to arrange a meeting and appeal the grade. If this appeal is unsuccessful a further and final appeal can be made to the Dean. It is important to note that only the faculty member who issued the grade holds the authority to change the grade. If a grade is to be changed, the student must be sure that the change is submitted within the following semester. Petitions for change of any grade will be accepted only up to the last day of the semester following the one in which the grade was given. Other than resolution of an initially assigned incomplete grade or of a final grade reported in error, no letter may be changed following graduation.

Credit

Each term is a minimum of 15 weeks; special sessions are of variable length. For courses which are passed, a credit is earned for each period (50 minutes) of lecture or recitation and for approximately one and one-half periods of laboratory or studio work each week throughout the term or the equivalent throughout the sessions. Each credit a student carries requires not less than three hours of preparation per week including lecture and recitation, laboratory and studio work and homework.

Courses to be Repeated

A repeated course must be the same course as the one for which the previous final grade was awarded.

Undergraduate students must repeat all required courses in which F is the final grade. With the approval of the advisor, the student may choose to repeat any course in which D is the final grade. The initial grade will be recorded as R (repeat) and only the subsequent grade earned will be averaged in the cumulative index.

Contrary to all other courses at Pratt, students must receive a grade of "C" or better to pass HMS 101A and HMS 201A (Introduction to Literary and Critical Studies I & II).

ACADEMIC STANDING

The student is responsible at all times for knowing his/her own scholastic standing in reference to the published academic policies, regulations and standards of the Institute.

Attendance and Conduct

The continued registration of any student is contingent upon regular attendance, the quality of work, and proper conduct. Irregular attendance, neglected work, failure to comply with Institute rules and official notices, or conduct not consistent with general good order is regarded as sufficient reason for dismissal. The student is expected to attend all classes unless excused by the instructor. Any unexcused absence may affect the final grade.

Good Standing

Institute policies on academic standing are intended to ensure that all students receive timely notification when they are subject to academic discipline or achieve academic honors. Students subject to academic discipline are encouraged to take advantage of support services available to them, including academic advisement, in an effort to help them meet Institute academic standards.

Full-time Student Undergraduate

Undergraduate students must be registered for a minimum of 12 semester credits in order to maintain full-time status.

Part-time Student Undergraduate

Undergraduate students are classified as part-time if they schedule or drop to fewer than 12 credits of registered course work.

Qualitative Standards:

a. The school evaluates the academic standing of its students twice during the academic year. The evaluations take place at the end of each major semester (fall and spring).

b. Academic standing is based on cumulative grade point average (academic discipline) and term grade point average (academic honors). Term and cumulative grade point averages are calculated using the guidelines published in this catalog. Beginning with the spring 1992 semester, a student's GPA above 2.0 will be rounded to one decimal point in evaluating eligibility for President's List and Dean's List honors and eligibility for restricted/endowed scholarships. Rounding is not utilized if a student's cumulative average is below 2.

c. Standard notification letters are mailed to students in the following categories:

- President’s List Honors Recipients
- Dean’s List Honors Recipients
- Academic Probation Standing
- Candidates for Academic Dismissal

d. President’s List Honors Recipients are defined as follows: Students whose term grade point average is 3.6 or higher and who have completed 12 or more credits in that term with no incomplete grades.

e. Dean’s List Honors Recipients are defined as follows: Students whose term grade point average is between 3.0 and 3.5 and who have completed 12 or more credits in that term with no incomplete grades.

f. Students are, without exception, placed on Academic Probation in the first semester that their cumulative grade point average falls in the ranges shown below:

Credits Completed		
1 to 23	CGPA	1.500-1.999
24 to 58	CGPA	1.500-1.999

No indication of academic probation will appear on a student’s transcript, but a record of probation will be maintained in the student’s academic file.

g. Student Life staff schedules progress meetings as necessary with each student during his or her probation semester.

h. Students are limited to two non-consecutive probation semesters. Students who complete their first probation semester without achieving the required 2.0 cumulative average are subject to dismissal as described in item (i). If a student has been granted two prior probationary semesters, and his or her cumulative average falls below 2.0 for a third time, that student is subject to dismissal. Students who are dismissed can apply for readmission to Pratt and can seek advice on remittance from the Office of Admissions.

i. Students are subject to academic dismissal if their cumulative grade point average is 2.0 or less at the end of an academic probation semester. Students are also subject to dismissal without prior probation if they do not meet minimum cumulative averages for their grade classification:

Credits Completed		
1 to 23	CGPA	< 1.500
24 to 58	CGPA	< 1.500

j. Extenuating circumstances such as serious medical or personal disorders can lead to waiver of the Academic Dismissal. Probation may be offered to students who complete an “Appeal of Academic Dismissal Form” and obtain written approval from the Dean of the School.

k. Students must make reasonable progress in terms of credits completed each term in addition to meeting the standard for cumulative grade point average. These standards ensure that students are making steady progress toward graduation and can help students avoid excessive student loans. The total number of semesters a full-time student may be awarded financial aid is indicated in the table below.

In order to be considered in good academic standing, and to remain eligible for financial aid, full-time students must meet the following completed credit requirements to start the term shown:

Term	PrattMWP Program
1	0
2	12
3	24
4	38
5	52

l. Transfer students are evaluated for quantitative standards based on the number of transfer credits accepted.

m. Part-time students have double the time frames shown above to complete their studies. Credit requirements for students who combine full- and part-time studies will be evaluated on an individual basis.

n. Students who are recipients under the New York State Tuition Assistance Program must also meet academic standards mandated by New York state. In addition, any account with the Finance Office and all other obligations to the Institute must be cleared and the student must be free of involvement in any disciplinary action.

REQUIREMENTS TO RELOCATE TO PRATT INSTITUTE MAIN CAMPUS

PrattMWP students are required to complete the two year curriculum on the Utica campus before they relocate to the Brooklyn campus. Students must have a cumulative grade point average of 2.0 or higher and have completed a minimum of 54 credit hours.

Note: Transfer students are evaluated for transfer credit and may complete the

program at PrattMWP in fewer than two years. They will be evaluated for advanced standing based on their portfolio and the similarity of studio courses taken at any previous college.

PRATTMWP COMMENCEMENT REQUIREMENTS

Upon completion of the PrattMWP program, students will be recognized through a commencement ceremony. To be eligible to participate in the commencement ceremony students must have completed two years of course work at PrattMWP and have a cumulative grade point average of 2.0 or higher and have accumulated a minimum of 54 credit hours.

AFTER COMMENCEMENT

The success of our offerings is attested to by an active organization of Pratt alumni who keep in touch and return to meet with undergraduates. Pratt helps its graduates and undergraduates through job referrals, information about grants, graduate programs, and other professional matters. Graduates support Pratt by participating as guest lecturers in their classes, notifying them about employment opportunities, and advising them on ways to keep art and design relevant.

Successful completion of the program includes a five-year membership to Munson-Williams-Proctors Arts Institute, where you can enjoy all the offers of membership, free of cost. Munson-Williams Alumni Memberships include:

- Free admission to all Museum of Art exhibitions.
- Discounts at the Museum Shop.
- Discounts on Art Education Workshops.
- Discounts on School of Art classes.
- Discounts on Film Series admission.
- Discounts on tickets to Performing Arts events.
- Free use of the Munson-Williams Art Reference, Music and Film Library, including borrowing privileges.
- Electronic subscription to the Munson-Williams Bulletin, the monthly members’ newsletter.
- Reciprocal privileges at many New York State museums.

Student Life and Academic Services

As a partner in the artistic experience, the Student Life Office provides programs and services that promote students' personal and professional development; fosters a campus environment that is conducive to student learning; and advocates for and supports students as they meet the challenges of the PrattMWP experience.

STUDENT ACTIVITIES AND LEADERSHIP

Student Activities encourages student participation in social, cultural, educational, and recreational programs. Student activities at PrattMWP are planned by students in conjunction with the Student Activities & Leadership Coordinator. In addition to school-sponsored activities, Munson-Williams hosts numerous public and private events in which students are encouraged to participate in.

STUDENT ORGANIZATIONS

PrattMWP has student clubs and organizations that reflect the interests of the students, and students can easily create new clubs and organizations. All registered groups on campus receive a budget for programming, have the opportunity to reserve the Student Center or other campus spaces for events, and can apply for additional funds from Student Life.

Current groups include:

Black Student Union, Pratt Pride, PrattMWP Programming Board (PPB), Student Government Association (SGA), and Student Gallery Committee.

PrattMWP Peer Advisors

Pratt Peers play a vital role in the PrattMWP community by serving as Orientation Leaders.

Connections Leadership Program

The Connections Leadership Program is an opportunity for students to learn about themselves, meet other like-minded students, and get involved at PrattMWP.

The not-for-credit class includes the following topics: communication skills, identity and diversity awareness, organizational skills, decision-making, interview tips, and problem solving. Students must complete the Connections Leadership Program to apply for most leadership positions at PrattMWP and Pratt Institute, including Resident Assistant and Pratt Peer positions.

*The list of student organizations is dependent on student interest and can change from year to year. For the most up-to-date list of recognized student organizations or to start a new organization, see the Student Life webpage at mwpai.edu/student-life.

RESIDENCE LIFE

The Residence Life Office strives to efficiently and effectively coordinate a learning-centered environment for students. The Residence Life Staff takes their role very seriously to guarantee a residence hall atmosphere conducive to studying and work. The Residence Life Staff challenges and supports students to: enhance self-understanding, value community responsibility, and learn from experiences.

PrattMWP is a residential campus and provides an exceptional living experience for students. All students are required to live on campus in the residence halls. This makes for a significantly more meaningful college experience. Students may request to commute through our Commuter Waiver Application. The following requests may be approved: student's permanent mailing address is less than 30 miles from campus, student is at least 23 years old (21 years old in the sophomore year) by the first day of classes, student is married or has dependent children. All other requests will be reviewed on a case-by-case basis.

Being a member of this community means sharing certain rights and responsibilities with one another. At

PrattMWP, every floor in each residence hall forms its own small community, and each building forms a larger community. Together, everyone is a part of the PrattMWP community.

PrattMWP offers housing in three different residence halls. All of the residence halls are fully furnished, include refrigerators in the kitchenette areas, and are equipped with Wi-Fi.

Hart Street

This three-story building accommodates students in four-person suites. Each suite has one bedroom, a kitchenette, a private bath, and living room. Laundry facilities are located on the first floor of the building. Hart Street also offers housing for students who are in need of physical accommodations, such as the use of an elevator.

Plant Street

This building houses students in two or three-person suites. Each suite has one or two bedroom(s), a living room, kitchenette, and private bath. Laundry facilities are located in the basement.

Cottage Place

This four-story building accommodates students in four, five, or six-person suites. All suites have their own bathroom and kitchenette. Laundry facilities and bike racks are located in the basement. Cottage Place also offers gender inclusive housing.

Students looking to commute can contact the Student Life Director at (315) 797-0000 ext. 2183. Students with questions about living on campus can contact the Residence Life Office at (315) 797-0000 ext. 2308 or ext. 2221.

MEAL PLAN

All residential students are automatically enrolled in an unlimited meal plan. The provider on campus is Bon Appétit, which offers healthy and accommodating options for students. Bon Appétit strives to meet all student needs, especially in regards to dietary restrictions (i.e. gluten free, vegan). Meals are served in the dining hall located in the Student Center.

The Student Life Office and Bon Appétit are pleased to be able to offer our commuter students the option of purchasing a modified meal plan for dining at the Student Center. As a commuter, you may choose between two options for dining. Each option gives you the choice to select a given number of meals (breakfast, lunch or dinner) during the semester. Students who are interested in a meal plan for commuters can get more information from the Student Life Director at (315) 797-0000 ext. 2183.

HEALTH AND COUNSELING SERVICES

Health and counseling services are available for all PrattMWP students.

The full-time Counselor is located in the Meetinghouse and can be reached at (315) 797-0000 ext. 2012. The Counselor provides individual and group counseling sessions. All sessions with the Counselor are free and confidential. The Counselor also engages students in workshops and programs designed to help students adjust to college, alleviate stress, and be successful in the college environment. A Nurse, who is available in the Student Center, also provides one-on-one health guidance, and office hours will be posted at the start of every semester. All students must have documentation for required vaccinations and a physical exam before starting their first semester.

HEALTH INSURANCE

All PrattMWP students must carry full medical insurance. Students can either enroll in the PrattMWP Aetna Student Health Insurance Plan or carry insurance under their own policy. Insurance must cover the student in the Utica, N.Y. area.

STUDENTS WITH DISABILITIES

The Student Life Director serves as the primary contact on campus for students requiring accommodations under the Americans with Disabilities Act. Students requiring learning assistance through 504/IEP plans should also contact the Student Life Director at (315)797-0000 ext. 2183 to arrange for accommodations.

ACADEMIC ASSISTANCE

We are dedicated to helping students succeed at PrattMWP. The Student Life Director can address academic concerns, including, but not limited to: writing skills, study skills, and time management.

CAMPUS CONDUCT AND COMMUNITY STANDARDS

In order to uphold the mission of the PrattMWP program and Munson-Williams, PrattMWP holds its students to high expectations of personal, academic, and artistic behavior. PrattMWP's conduct process is designed to reflect institutional values. When necessary, student discipline is handled in an educational manner that holds at its core these values. Students can find more information on the conduct process and community standards in the Student Handbook, available on the PrattMWP website under Student Life.

Library Services

Regular use of the library's resources is an important part of a student's academic and personal success. Library staff are available to assist students in finding materials in the collection, compiling bibliographies, using computer equipment and software applications, and accessing print and electronic resources in both group and individualized instruction.

The library's collection excels in art theory and aesthetics, art biographies, art movements, and scholarly publications on diverse artists and mediums throughout history. Holdings include more than 30,000 fine art books, 2,500 independent and educational films on DVD, 30 art periodical subscriptions, and 2,500 music CDs. The catalog can be searched at www.mwpai.edu/academics/library/. Students are also given access to, and training on, more than 180 full and partial text, image, and video streaming research databases on site.

The library features a special collection of reserved class materials designated by faculty. Interlibrary loan service is also available, free of charge, for materials from outside libraries. The student's

identification card is also a library card and should be presented when borrowing materials. Items may be borrowed and renewed for generous loaning periods. Fines are owed for items returned late.

Tutoring services are offered in the Writing Lab in the library. Study space is available throughout the library. The lounge may be used for visiting with friends, enjoying snacks and beverages, and watching movies.

Students seeking assistance with research or requesting other supplemental academic assistance can contact the Library Services Director at (315) 797-0000 ext. 2228 or Library@mwpai.edu, or visit the iDesk in person. The library is located on the second floor of the Academic Center and students are welcome to use the collection year-round. Fall and spring semester hours are seven-days-a-week with day and evening access. Extended hours are available during final exam and critique periods.

Academic Calendar

FALL 2022

NEW ON-CAMPUS ORIENTATION

New International On-Campus Student Check-In: August 23, 2022

New On-Campus Student Check-In: August 25, 2022

New On-Campus Student Orientation: August 25-28

REGISTRATION

Monday, September 12
Last day to add a class or drop without a WD grade recorded.

Friday, November 11
Last day for course withdrawal.

PAYMENT/FINANCIAL

Friday, July 13, 2022
Last day to enroll with Nelnet monthly payment plan.

Friday, July 15, 2022
First payment due for students who elect to enroll with Nelnet Campus Commerce.

Friday, July 15, 2022
Payment due in full for all students not enrolled with Nelnet Campus Commerce.

Monday, July 18, 2022
Late payment fee of \$50 for students not enrolled with Nelnet Campus Commerce or direct pay in full.

Monday, August 29, 2022
Late payment fee of \$75 in effect for all students.

Saturday, October 1, 2022
2022-23 Free Application for Federal Student Aid (FAFSA) is available at studentaid.gov/fafsa.

HOUSING

Tuesday, August 23
New international on-campus students check-in to residence halls, 9 a.m. to 4 p.m.

Thursday, August 25
New domestic on-campus students check-in to residence halls, 9:30 a.m. to 12 p.m.

Saturday, August 27
Returning students check-in to residence halls, 9:30 a.m. to 1:30 p.m.

Tuesday, December 20
Check-out deadline for students, 12 p.m.

ACADEMIC

Monday, August 29
Classes begin

Monday, September 5
Labor Day – no classes.

Monday, September 12
Last day to add a class or drop without a WD grade recorded.

Tuesday, October 11
Midterm Break – no classes.

Tuesday, October 25
All midterm grades due to Registrar for recording.

Friday, November 11
Last day for course withdrawal.

Wednesday, November 23 through Sunday, November 27
Thanksgiving Break – no classes

Friday, December 9
Last day of instruction.

Monday, December 12
Study day – no classes

Tuesday, December 13 through Monday, December 19
Final critique and exam week.

Monday, December 19
Last day to change grades from previous spring semester.

Wednesday, December 20
All final grades due to Registrar for recording.

Saturday, December 21 through Monday, January 16, 2023
Winter Break

COURSE WITHDRAWAL REFUND SCHEDULE

Prior to and including August 29, 2022
Full refund

August 30 through September 4
85% refund

September 5 through September 11
70% refund

September 12 through 18
55% refund

After September 18
No refund

The above penalties are calculated using the date you submit your completed Withdrawal Form to the Office of the Registrar. No penalty is assessed for undergraduate withdrawals when a full-time credit load (12-18 credits) is carried before and after the drop/add.

SPRING 2023

REGISTRATION

Monday, January 30

Last day to add a class or drop without a WD grade recorded.

Friday, April 7

Last day for course withdrawal.

PAYMENT/FINANCIAL

Tuesday, December 13, 2022

Last day to enroll with Nelnet monthly payment plan.

Thursday, December 15, 2022

First payment due for students who elect to enroll with Nelnet Campus Commerce.

Thursday, January 5, 2023

Payment due in full for all students not enrolled with Nelnet Campus Commerce.

Friday, January 6, 2023

Late payment fee of \$50 for students not enrolled with Nelnet Campus Commerce or direct pay in full.

Tuesday, January 17, 2023

Late payment fee of \$75 in effect for all students.

Wednesday, March 1, 2023

Recommended FAFSA filing deadline for 2022-2023 academic year.

HOUSING

Sunday, January 15, 2023

Residence halls open, 12 p.m.

Saturday, March 11

Residence halls close for Spring Break, 12 p.m.

Sunday, March 19

Residence halls reopen, 12 p.m.

Thursday, May 11

Check-out deadline for all students, 12 p.m.

ACADEMIC

Tuesday, January 17

Classes begin.

Monday, January 30

Last day to add a class or drop without a WD grade recorded.

Monday, March 13 through

Sunday, March 19

Spring Break - no classes.

Friday, April 7

Last day for course withdrawal.

Monday, May 1

Last day of instruction.

Tuesday, May 2

Study day - no classes.

Wednesday, May 3 through

Tuesday, May 9

Final critique and exam week.

Tuesday, May 9

Last day to change grades from previous fall semester.

Wednesday, May 10

Commencement ceremony.

Thursday, May 11

All final grades due to Registrar for recording.

COURSE WITHDRAWAL REFUND SCHEDULE

Prior to and including

January 17, 2023

Full refund

January 18 through 23

85% refund

January 24 through January 30

70% refund

January 31 through February 6

55% refund

After February 6

No refund

The above penalties are calculated using the date you submit your completed Withdrawal Form to the Office of the Registrar. No penalty is assessed for undergraduate withdrawals when a full-time credit load (12-18 credits) is carried before and after the drop/add.

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and apply online today!

DIRECTIONS

PrattMWP is located in Utica, N.Y., approximately four hours by car from New York City, Boston, Philadelphia and Montreal. The campus is easy to access from the east or west via the New York State Thruway (I-90), exit 31, or from the north or south via NY Route 12. The closest major airport is in Syracuse, 50 miles to the west. Utica's historic Union Station, just minutes from campus, is serviced by Amtrak.

ADMINISTRATION

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Nicole Condon-Shih
Dean

Ken Marchione
Academic Chair

Brittany Gaffney
Admissions Director

Rayn-Boe Shutler
Admissions Counselor

Erin O'Connor
Admissions Counselor

Brenda Taylor
Financial Aid Director

Renee Mozzetti
Registrar

Shannon Hitchcock Schantz, Ph.D.
*Student Life Director/
Title IX Coordinator*

Alexandria Kraeger
Residence Life Assistant Coordinator

TBD
*Student Activities and
Leadership Coordinator*

Esther Trepiak
Counselor

John Murphy
*Director of Development and Donor
Relations*

Toni Zarubin
Bursar - Student Accounts

Summary of PrattMWP Policy on Human Rights

PrattMWP's policy on Human Rights states unequivocally that all members of our community are expected to treat one another with respect and with equality, without regard to race, color, sex, sexual orientation, marital status, age, ethnic or national origin, religion or creed, physical or mental disability or status as a veteran. The policy touches all of us and calls upon us to be fair in all settings, academic and nonacademic. Discrimination will not be tolerated at PrattMWP. If substantiated, an allegation of discrimination may lead to disciplinary action up to and including dismissal or termination from PrattMWP.

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Levitt & Gordon Attorneys at Law

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PRATTMWP ENDOWED SCHOLARSHIPS

Generous donors, PrattMWP alumni, and parents have endowed twenty-four scholarships that are awarded to PrattMWP students each year. The awards are based on a variety of criteria, some of which are specific to individual scholarships and may include academic merit, financial need, and quality of portfolio work. The Institute is deeply grateful to these donors who help to support the highest caliber art and design students in our PrattMWP college program.

There is not a special application for these scholarships. Recipients are selected by PrattMWP based on criteria established by the donors.

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